

Mechanic/Welder

Security Investigator (Special Investigator)

Computer Management Assistant (Webmaster)

Supervisory Disbursing Specialist (T)

Supervisory Disbursing Specialist

Refrigeration & Air Conditioning Mechanic (T)

Refrigeration & Air Conditioning Mechanic

Administrative Assistant (T)

Administrative Assistant

Voucher Examiner (PSU) (T)

Voucher Examiner (PSU)

FSN#2009/111

Mechanic/Welder

OPEN TO: All Interested Candidates

POSITION: Mechanic/Welder, FSN-5; FP-9

OPENING DATE: December 18, 2009

CLOSING DATE: December 31, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-9

Ordinarily Resident (OR): FSN-5

The U.S. Embassy in Bangkok is seeking an individual for the position of Mechanic Foreman in its Facilities Management Office (FM) located at Rajdamri compound, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

Perform full journeyman level in welding and mechanic trades; to install, maintain, and repair metal structures, security gates, small and medium electric, gas or diesel engines, and extensive range of large and small mechanical equipment for various government held properties.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Completion of at least two years post secondary study at college or university (high vocational school or equivalent); (2) Two years of direct experience in installation, maintenance, and repair of metal structures and welding and mechanical system; (3) Level II (Limited Knowledge) speaking/reading/writing in English and Thai; (4) Ability to operate various hand tools, power equipment, and instruments; (5) Ability to operate computer; (6) Ability to drive and possess a valid Thai driver’s license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT AND THAI DRIVER’S LICENSE

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: DECEMBER 31, 2009

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FSN#2009/134

Security Investigator (Special Investigator)

OPEN TO: All Interested Candidates

POSITION: Security Investigator (Special Investigator), FSN-10; FP-5 (Step 5 thru 14)

OPENING DATE: November 27, 2009

CLOSING DATE: January 7, 2010

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-5 (Step 5 thru 14)

Ordinarily Resident (OR): FSN-10

The U.S. Embassy in Bangkok is seeking an individual for the position of Security Investigator in its Regional Security Office Investigator (RSOI) located at 120-122 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Conduct complex criminal investigations alongside myriad U.S. and/or Thai law enforcement agencies; engage in dedicated police liaison to develop effective relationships with senior and working level counterparts in the host government and allied embassies; closely monitor and analyze fraud trends and developments in Thailand and South Asia as it pertains to fraud, human smuggling, and terrorist travel; manage a demanding investigative portfolio involving subjects of criminal investigations in Thailand, the United States, and other foreign countries focusing on investigations concerned organized efforts to circumvent U.S. law regarding the issuance of passports and visas, although investigations will encompass all visa fraud, passport fraud, document fraud, identify theft, bribery, extortion, conspiracy, misrepresentation, wire fraud, mail fraud, malfeasance, and other crimes; handle or assist with the most sensitive investigations, especially those involving human smuggling by organized group exploiting vulnerabilities in the visa process, suspected terrorist activity, internal malfeasance, and organized crime (counterfeiting and forgery)

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Bachelor's degree in Political science, Law, Liberal Arts, Social Science, Business Administration, Economic, Management or closely related discipline is required; (2) At least five year experience in an investigative or fraud prevention field; (3) Level IV (Fluent) speaking/reading/writing in English and Thai are required; (4) Must have knowledge of how to conduct a proper investigation; the principles, standards, and techniques of conducting a criminal investigation; (5) Understand criminal conspiracies and criminal enterprise activities and how they impact the visa process; (6) Must have ability to use a personal computer i.e. ACCESS (standard), MS Word (standard), MS Excel.

SELECTION PROCESS:

When equally qualified, US citizen Eligible Family Members (AEFMs) and US Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: JANUARY 7, 2010

FSN#2009/137

Computer Management Assistant (Webmaster)

OPEN TO: All interested candidates

POSITION: Computer Management Assistant (LAN), FSN-8; FP-6

OPENING DATE: December 18, 2009

CLOSING DATE: December 31, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-6

Ordinarily Resident (OR): FSN-8

The U.S. Embassy in Bangkok is seeking an individual for the position of Computer Management Assistant (Webmaster) in its Information Management Division, Global Financial Service Center (GFSC) office located at 95 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION

Maintain a complex OpenNet network, System Development Network (SDM), Dedicated Internet Network (DIN) and other standalone Financial Systems. Provide technical assistance, including hardware equipment diagnosis and repair on Windows 2003, Exchange 2003, Windows XP, SQL, print servers, laptops and clients. Create and maintain the entire web server, web pages and update contents.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Bachelor's degree in Computer Science, Computer Engineering, or Business Administration or other computer related field; (2) Minimum three years of progressively responsible experience in primarily of a computer, network administrator and/or system administrator with multi-site Windows system with at least two years work of experience should perform as a webmaster; (3) Level IV (Fluent) speaking/ reading/writing in English and Thai; (4) Must possess extensive knowledge of web design, computer hardware and office applications and thorough knowledge of information technology and trend; (5) Must possess good interpersonal and communication skills.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: DECEMBER 31, 2009

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FSN#2009/138 (T)

Supervisory Disbursing Specialist

OPEN TO: All interested candidates

POSITION: Supervisory Disbursing Specialist, FSN-11; FP-4 (Trainee)

OPENING DATE: December 18, 2009

CLOSING DATE: January 7, 2010

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-4

Ordinarily Resident (OR): FSN-11

The U.S. Embassy in Bangkok is seeking an individual for the position of Supervisory Disbursing Specialist in its Disbursing division, Global Financial Service Center (GFS) office located at 95 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Serve as the senior Disbursing Specialist, providing managerial oversight responsibility for Disbursing operations of 60 posts served by GFSC which include cashier monitoring, bank reconciliation, disbursing and collections and foreign currency purchasing. Provide analyses and advice concerning all matters of operational oversight, interdivision coordination, and maintaining the efficient and effective workflow. Perform the full range of supervisory duties for all division staff and also respond to complex technical inquiries from USDO, A/USDO, Director, FMOs and Management Officers from the entire serviced regions.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post

“Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website

(1) Bachelor’s degree in Accounting, Finance, Business Administration, or related field; (2) Seven years of progressively responsible experience in accounting or financial field, of which at least one year of experience working at a senior level of responsibility in private, public or US government accounting or finance; (3) Level IV (Fluent) speaking/reading/writing English and Thai; (4) Must have an in-depth and expert level of knowledge and understanding of general accounting principles or international banking regulations as well as, cash management, account payable, disbursing operations and audit or internal controls; (5) Must possess a very high level of analytical skill, identify probable causes, and determine appropriate corrective action; (6) Must possess interpersonal and communication skills.

SELECTION PROCESS:

When equally qualified, US citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: JANUARY 7, 2010

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FSN#2009/138

Supervisory Disbursing Specialist

OPEN TO: All interested candidates

POSITION: Supervisory Disbursing Specialist, FSN-12; FP-3

OPENING DATE: December 18, 2009

CLOSING DATE: January 7, 2010

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-3
Ordinarily Resident (OR): FSN-12

The U.S. Embassy in Bangkok is seeking an individual for the position of Supervisory Disbursing Specialist in its Disbursing division, Global Financial Service Center (GFS) office located at 95 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Serve as the senior Disbursing Specialist, providing managerial oversight responsibility for Disbursing operations of 60 posts served by GFSC which include cashier monitoring, bank reconciliation, disbursing and collections and foreign currency purchasing. Provide analyses and advice concerning all matters of operational oversight, interdivision coordination, and maintaining the efficient and effective workflow. Perform the full range of supervisory duties for all division staff and also respond to complex technical inquiries from USDO, A/USDO, Director, FMOs and Management Officers from the entire serviced regions.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website

(1) Bachelor’s degree in Accounting, Finance, Business Administration, or related field; (2) Eight years of progressively responsible experience in accounting or financial field, of which at least two years of experience working at a senior level of responsibility in private, public or US government accounting or finance (3) Level IV (Fluent) speaking/reading/writing English and Thai; (4) Must have an in-depth and expert level of knowledge and understanding of general accounting principles and/or international banking regulations as well as, cash management, account payable, disbursing operations and audit or internal controls; (5) Must possess a very high level of analytical skill, identify probable causes, and determine appropriate corrective action; (6) Must possess interpersonal and communication skills.

SELECTION PROCESS:

When equally qualified, US citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: JANUARY 7, 2010

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FSN#2009/139 (T)

Refrigeration & Air Conditioning Mechanic

OPEN TO: All Interested Candidates

POSITION: Refrigeration & Air Conditioning Mechanic, FSN-4; FP-AA, Trainee

OPENING DATE: December 18, 2009

CLOSING DATE: December 31, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-AA

Ordinarily Resident (OR): FSN-4

The U.S. Embassy in Bangkok is seeking an individual for the position of Refrigeration & Air Conditioning Mechanic located 95 Wireless Road, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

Perform full journeyman level in refrigeration and air conditioning trade. Perform duties involved in installation, renovation, modification, preventive maintenance & repair, rebuilding of machines, equipment, components and control devices associated with refrigeration and air conditioning systems; including cooling, heating, ventilation and air circulation system for various government held properties.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Completion of at least two years post secondary study at college or university (high vocational school or equivalent); (2) One year experience in maintenance, repair and installation of refrigeration and air conditioning systems; (3) Level II (Limited Knowledge) speaking/reading/writing in English and Thai; (4) Ability to operate various hand tools, power equipment, instruments and computer; (5) Ability to drive and possess a valid Thai driver's license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

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CLOSING DATE FOR THE POSITION: DECEMBER 31, 2009

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FSN#2009/139

Refrigeration & Air Conditioning Mechanic

OPEN TO: All Interested Candidates

POSITION: Refrigeration & Air Conditioning Mechanic, FSN-5; FP-9

OPENING DATE: December 18, 2009

CLOSING DATE: December 31, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-9

Ordinarily Resident (OR): FSN-5

The U.S. Embassy in Bangkok is seeking an individual for the position of Refrigeration & Air Conditioning Mechanic located 95 Wireless Road, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

Perform full journeyman level in refrigeration and air conditioning trade. Perform duties involved in installation, renovation, modification, preventive maintenance & repair, rebuilding of machines, equipment, components and control devices associated with refrigeration and air conditioning systems; including cooling, heating, ventilation and air circulation system for various government held properties.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Completion of at least two years post secondary study at college or university (high vocational school or equivalent); (2) Two years' experience in maintenance, repair and installation of refrigeration and air conditioning systems; (3) Level II (Limited Knowledge) speaking/reading/writing in English and Thai; (4) Ability to operate various hand tools, power equipment, instruments and computer; (5) Ability to drive and possess a valid Thai driver's license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: DECEMBER 31, 2009

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FSN#2009/141 (T)

Administrative Assistant

OPEN TO: All interested Candidates

POSITION: Administrative Assistant, FSN-6; FP-8 (Trainee)

OPENING DATE: December 18, 2009

CLOSING DATE: December 31, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-8

Ordinarily Resident (OR): FSN-6

The U.S. Embassy in Bangkok is seeking an individual for the position of Administrative Assistant in its U.S. Centers for Disease Control and Prevention (CDC) Office.

BASIC FUNCTION OF POSITION:

Provide administrative and logistical support for CDC/IEIP activities at main office, laboratory and all field sites. Duties also included responsible for a broad range of duties in providing the support in the general areas of management, supervision and the conduct of prevention and research activities. These activities include direct involvement in transportation of goods (include planning and scheduling), property accountability and documentation, supply and equipment procurement and storage, shipping and receiving supplies, developing and maintaining communications systems, facilities support and the maintenance of security systems.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Bachelor’s Degree in Business Administration, Public Management and Administration, Finance, Economics or related field; (2) Two years responsible in procurement, administration or office management experience; (3) Level IV (fluent) speaking/reading/writing English and Level V (professional) Thai are required; (4) Able to use basic computer word processing and spread sheet programs; basic accounting procedures; (5) Must be able to work with minimal supervision.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: DECEMBER 31, 2009

FSN#2009/141

Administrative Assistant

OPEN TO: All interested Candidates

POSITION: Administrative Assistant, FSN-7; FP-7

OPENING DATE: December 18, 2009

CLOSING DATE: December 31, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-7

Ordinarily Resident (OR): FSN-7

The U.S. Embassy in Bangkok is seeking an individual for the position of Administrative Assistant in its U.S. Centers for Disease Control and Prevention (CDC) Office.

BASIC FUNCTION OF POSITION:

Provide administrative and logistical support for CDC/IEIP activities at main office, laboratory and all field sites. Duties also included responsible for a broad range of duties in providing the support in the general areas of management, supervision and the conduct of prevention and research activities. These activities include direct involvement in transportation of goods (include planning and scheduling), property accountability and documentation, supply and equipment procurement and storage, shipping and receiving supplies, developing and maintaining communications systems, facilities support and the maintenance of security systems.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Bachelor’s Degree in Business Administration, Public Management and Administration, Finance, Economics or related field; (2) Three years responsible in procurement, administration or office management experience; (3) Level IV (fluent) speaking/reading/writing English and Level V (professional) Thai are required; (4) Able to use basic computer word processing and spread sheet programs; basic accounting procedures; (5) Must be able to work with minimal supervision.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: DECEMBER 31, 2009

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FSN#2009/142 (T)

Voucher Examiner (PSU)

OPEN TO: All Interested Candidates

POSITION: Voucher Examiner (PSU), FSN-6; FP-8 (Trainee)

OPENING DATE: December 18, 2009

CLOSING DATE: December 31, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-8

Ordinarily Resident (OR): FSN-6

The U.S. Embassy in Bangkok is seeking an individual for the position of Voucher Examiner (PSU) in its Post Support Unit (PSU), Global Financial Service Center (GFSC) office located at 95 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Perform work consisting of the examination for accuracy, legality, compliance with regulations, and justification of vouchers, invoices, claims and other requests for payment. Ensure the correctness and legality of vouchers, for assuring proper form, and for correct computation on the basis of facts available on documents or obtained through contacts with program officials and vendors/contractors. Verify all vouchers prior to sending for pre-certification by the lead Voucher Examiner. The incumbent may be required to work on a flexible schedule.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Bachelor's degree in Business Administration, Accounting, Finance, or related field; (2) Six months of progressively experience responsible work in financial management support; (3) Level IV (Fluent) speaking/reading/writing English and Thai; (4) Must possess working knowledge of automated accounting and financial management concept; (5) Must have experience with Microsoft office software i.e. Word, Excel, PowerPoint.

SELECTION PROCESS:

When equally qualified, US citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: DECEMBER 31, 2009

FSN#2009/142

Voucher Examiner (PSU)

OPEN TO: All Interested Candidates

POSITION: Voucher Examiner (PSU), FSN-7; FP-7

OPENING DATE: December 18, 2009

CLOSING DATE: December 31, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-7

Ordinarily Resident (OR): FSN-7

The U.S. Embassy in Bangkok is seeking an individual for the position of Voucher Examiner (PSU) in its Post Support Unit (PSU), Global Financial Service Center (GFSC) office located at 95 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Perform work consisting of the examination for accuracy, legality, compliance with regulations, and justification of vouchers, invoices, claims and other requests for payment. Ensure the correctness and legality of vouchers, for assuring proper form, and for correct computation on the basis of facts available on documents or obtained through contacts with program officials and vendors/contractors. Verify all vouchers prior to sending for pre-certification by the lead Voucher Examiner. The incumbent may be required to work on a flexible schedule.

QUALIFICATIONS REQUIRED:

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(1) Bachelor's degree in Business Administration, Accounting, Finance, or related field; (2) One year of progressively experience responsible work in financial management support; (3) Level IV (Fluent) speaking/reading/writing English and Thai; (4) Must possess working knowledge of automated accounting and financial management concept; (5) Must have experience with Microsoft office software i.e. Word, Excel, PowerPoint.

SELECTION PROCESS:

When equally qualified, US citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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